

# KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB  
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## **To all Parish Councillors**

You are summoned to attend the next Parish Council meeting on:

**Monday 15<sup>th</sup> December 2025 at 7.00pm at Kempsford Village Hall**

The public and press are cordially invited to be present.

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.



Teresa Griffin, Clerk

10<sup>th</sup> December 2025

## **AGENDA**

1. To elect a Chairman for the remainder of the year following the resignation of Mark Strange. Elected Chairman to sign Declaration of Acceptance of Office.
2. To elect a Vice-Chairman, if required as a result of new elected Chairman.
3. Apologies – To note and accept apologies.
4. To approve the minutes of the Parish Council meeting held 17<sup>th</sup> November 2025.
5. Disclosure of members interests in items on the Agenda.
6. Dispensation requests received.
7. Matters Arising.
8. Questions from any parishioner's present.
9. To receive a verbal report from Gloucestershire County Councillor if present.
10. To receive a verbal report from Cotswold District Councillors if present.
11. Kempsford Parish Council.
  1. To discuss Hazel View land transfer comments from solicitor.
  2. Updates from meetings attended and working groups.
  3. Residents reports to Councillors
12. Planning, Policies, Licensing & Address Management (if any) –

Ref.	Location	Proposal	Comment Deadline
25/03795/TDC	Land South East of Goldfinch House, Totterdown Lane, Fairford	Technical detail consent application for the erection of a single dwelling, detached garage & associated works following approval of Permission in Principle (25/02023/PLP)	2 Jan 2026
25/0884/FUL	Kempsford House, High Street, Kempsford	Full Application for alterations to existing dwelling including erection of double storey extension to north-east elevation, greenhouse, outdoor swimming pool & associated works – <b>New Information</b>	15 Dec 2025
25/03718/REM	Millacre Farm, Whelford	Approval of Reserved Matters application to approve access, appearance and layout, scale and the landscaping for the erection of 1 new dwelling approved pursuant to outline permission 23/03519/OUT	30 Dec 2025
GCC	Manor Farm Quarry, Kempsford	To consider Phase 4A Access – Liaison Note (28/11/25)	
Cotswold District Council		Local Plan Update (Regulation 18) Preferred Option Consultation	2 Jan 2026

### 13. Finance

1. To authorise payments to be made as per payment schedule and retrospective authorisation of any payments made since last meeting as listed on Finance Report
2. To receive and approve Finance Report, consisting of bank reconciliation and income/expenditure vs budget.
3. To approve budget and Precept request for 2026/27.

### 14. Clerks Report

15. To receive Correspondence

- For discussion – GCC Budget consultation – comment deadline 9<sup>th</sup> January 2026.
- For information – Members see appendix

16. To note the date of the next meeting – Monday 19<sup>th</sup> January 2026, 7pm at Kempsford Village Hall.

**NOTE: Filming, photographing or audio recording of proceedings is allowed – Council asks that prior to the start of the meeting people notify the Clerk of their intention of record.**

#### **Planning & Licensing Matters for Noting**

Ref	Location	Proposal	Decision
25/03789/NONMAT	Lakes 103, 103A & 104, London Road, Fairford	Non-Material Amendment to planning permission 12/05033/REM to alter the currently approved design, dimensions, material and total number of walls at the site entrance (retrospective) and installation of gates	Application Refused
25/03180/FUL	6 Meadow View, Kempsford	Erection of two-storey side & single-storey rear extension with dropped kerb	Application Permitted

#### **Correspondence (not circulated by email) - for information**

- The Clerk Magazine
- Cotswolds Together magazine

## **Diary**

<u>Date</u>	<u>Attending</u>	<u>Details</u>
Mon 15 <sup>th</sup> Dec		Fairford Water & Sewage Issues Joint Working Group, 1 – 3pm
Mon 15 <sup>th</sup> Dec		Parish Council Meeting
Mon 19 <sup>th</sup> Jan		Parish Council Meeting
Mon 16 <sup>th</sup> Feb		Parish Council Meeting
Wed 13 <sup>th</sup> May		Manor Farm Quarry Liaison Mtg, 5-7pm at the Quarry

#### Councillors

Mr. S. Andrews, 1 Swynford Close, Kempsford 01285 719924

Mrs Debbie Watson, 16 John Of Gaunt Road, Kempsford 01285 810664

Mrs. C. Nugent, 9 Lancaster Rd., Kempsford, 01285 810306

Mrs K Saunders, Ockwells, Whelford 01285 713155

Mr. J O'Connell, 2 Jubilee Cottages, High St., Kempsford 01285 810512